

# SAINT CATHARINE OF SIENA PARISH

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2427 Perkiomen Avenue, Reading, Pennsylvania 19606-2096 (610) 779-4005

Dear Parishioners,

I am always thankful to God for the continuous strong faith and generosity of our parishioners. I am also committed to any way which will help our parishioners grow in their spiritual development and their willingness to financially support this work. This is the purpose of this letter.

For some time we have been offering an alternative form of giving – Pre-Authorized Direct Contributions. This optional form of giving is only for those who wish to participate. For those parishioners who prefer to use envelopes mailed to their homes and given in weekend collection baskets, this is perfectly acceptable. How a person decides to contribute is purely voluntary and their own decision.

The Pre-Authorized Direct Contribution method is described in more detail on the back of this letter. There is no cost to the parishioner to participate, and in fact, could result in lower check and other costs. This plan would benefit the parish in reduced paperwork and handling. Participation can be terminated or changed at any time by a phone call or note to the parish.

If you do decide to participate in this place (we are one of the few churches in the area to do so), please return the completed forms in the Sunday collection or in the mail to the parish at your earliest convenience. Participation is open on a continuous basis.

I encourage you to be as generous as you can – not just because the Church needs your gift – but because it is our way of giving back to God some of the blessings He has bestowed upon us. In effect, our giving brings us closer to God and His church.

If there are any questions, please call the parish center at 610-779-4005. We would be pleased to hear from you.

Yours in Christ,

Monsignor Edward R. Domin  
Pastor

## Pre-Authorized Direct Contributions

**General:** After receiving the Pre-Authorized Contribution form (below) from a parishioner for a specific amount of money and a specific time interval, the parish will electronically access the parishioner's bank account and the parish will receive the funds authorized. National Penn Bank will act as the main agent for the parish. A checking or savings account at almost any U.S. bank can be accessed. The account will be pre-noted to verify the numbers are accurate. This pre-noting takes approximately ten days. The automatic withdrawal process takes place the first Monday after the first Sunday of each month (or each Monday if the weekly withdrawal option is selected). Transactions will show on the parishioner's regular monthly bank statement. The parish will continue to send annual contribution statements in accordance with federal regulations.

**Exclusions:** Direct contributions will not apply for special collections such as Easter, Christmas, Peter's Pence, CYO, Bishop's Annual Appeal, etc. We will continue to use the envelopes mailed home for this purpose.

Please complete the form below, sign, enclose a voided check, and return to the Parish Center.

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### Saint Catharine of Siena Parish Pre-Authorized Direct Contributions Form

Parishioner Name(s) \_\_\_\_\_  
(Please print legibly)

Street Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Amount Authorized Per Period \$ \_\_\_\_\_

Period to be applied (check one): Monthly \_\_\_\_\_ Weekly \_\_\_\_\_

Starting Date \_\_\_\_\_

Account Number \_\_\_\_\_ Savings \_\_\_\_\_ Checking \_\_\_\_\_

Bank Number \_\_\_\_\_ Bank Name \_\_\_\_\_

**\*\*\*\*Please send a voided check for bank verification\*\*\*\***

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Second signature required if this is a joint account)

<b><i>Parish Center Use Only</i></b>	
ENV _____	PN _____
F _____	R _____